Spring dale Preparatory School

Online Application Instructions

Parents who already have an interest in enrolling their children at Springdale Preparatory do not need to complete an online inquiry and may proceed directly to applying to the school using the Online Application. Below are the procedures they will follow to complete the online application.

🖻 Contact Us 🏦 Log in to MySj

 Lag 672-0072
 Contact Us
 Log in to MySpringdale

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Visit the Springdale Preparatory School

website: https://springdaleprep.org/



Click the "Create Account" link. You need to create an account with our school management system, "MySpringdale."

	SPRINGDALE PREPARATORY
Create an Account	Already have an account?
First time here? Create an account to apply online	Email
and stay connected with the school throughout the process.	Next
Create Account	

Next, provide your information. Once you have completed all required fields and solve the CAPTCHA, click "Create Account."

Your First Name		
• Your Last Name		
• Your Login Email		
• Relationship To Candidate		
- Select an Option	\$	
	2	
	reCAPTCHA Privacy - Terms	
 I agree to terms of use and 	privacy and to comply with COPPA, I	



Click Admissions (Apply). Scroll until you

see an "APPLY TODAY!" button. Click that button to begin the application process.



© SPRINGDALE PREPARATORY
Create on Account
Enter the following required information to continue. This account is meant to be created by an adult family member.
* Candidate First Name
@~
Candidate Last Name
Candidate Preferred Name
* Candidate Date of Birth
* Entering Year
2024 - 2025 🗘
School Level



Once you have completed the account creation steps above, you should see a notice:

© SPRINGDALE PREPARATORY
Email Sent
The login information you requested has been sent to m@outlook.com.
The e-mail has been sent from springdaleprep@myschoolapp.com . To ensure receipt of this e-mail, please be sure this e-mail address is ncluded on your address book/whitelist.
Back to Login Screen

If you click "Back to Login Screen," you can enter your email and click "Forgot Login or First Time Logging In."





Click "Continue" to continue setting up your account on MySpringdale.

Your username is being converted to use Blackbaud ID with your email address: m@outlook.com Click Continue to sign in or to create a new Blackbaud Account.	SPRINGDALE PREPARATORY
Click Continue to sign in or to create a new Blackbaud Account.	Your username is being converted to use Blackbaud ID with your email address: m@outlook.com
	Click Continue to sign in or to create a new Blackbaud Account.

Alternatively, you can choose to use a Google or Apple account as a Single Sign On (SSO) account.

DIACKDAUO		
	Sign in	
	Email address andrewjamesmalcolm@outlook.com	
	Password	
	Forgot password? Remember my email	
	Sign in	
	or	
	G Sign in with Google	
	Sign in with Apple	
	Need an account? Sign up	
	Need help? Have questions?	
	Powered by	Ping-

3 After confirming your account, you should be returned to the login screen.

	SPRINGDALE PREPARATORY
Create an Account First time here? Create an account to apply online	Already have an account?
and stay connected with the school throughout the process.	Next
Create Account	Forgot login or First time logging in?







Create a password for your account, then confirm your first and last name. Scroll down and click the "Sign up."

Sign up	
Email address @hotmail.com	
Password	
Must contain of least 12 characters and 3 of the following: - Capital letter - Lowercoal Etter - Number - Special characters (I, #, %, etc.)	
Confirm password	
First name	
Last name	

You may be asked to enter a confirmation code sent to the email you used to create the account.

διαςκοαύο		
	Confirm your account	
	We've emailed you a 6-digit code to confirm your identity. Enter it below to continue to your solution.	
	Confirmation code	
	Next	
	Powered by	
	Jackoddo	



SPRINGDALE PREPARATORY				Official Notes O Messages 🚨 Hugh -
Jonathan 📑 News -	Calendar			
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Admissions Progress	Decision Official Notes	Contact Card		
Application			GP Fill Out	Welcome to your admissions progress pagel Please check back frequently to view your progress throughout the admissions process.
				+ Apply Another Child

From this point, you can begin to complete the application for your child by clicking the "Fill Out" button under the Application section of the "Admissions Progress" tab.

4		Take the time to fill in all required
	0	information (marked with an asterisk).

	SFRINGBALE	0 Official Notes 0 Messages 🕘 http://	Introduction Applicant	Family Previous Acader	nic History Student	Questionnaire Si	ignature Confirmation
	Springdale Prep Application Interdedition In	re Confirmation	Prefix First Name				
	Thank you for your interest and for choosing to apply to Springdale Preparatory School The organized Application as well as non-includele application has a required part of the application process. Additional prepare temports and advancementations.	rk will need to be submitted, such as school	Jonathan Middle Name Last Name Test				
	If you have any questions, please MI us know by emailing admissions@springsteleprep.org.		Suffix				
			Proferred Name Johnny Gender * Male Pronoums He/Him/His	•			
	Once you have comple application and signed digital signature, you w confirmation that the a been submitted.	ted the with your vill receive a pplication has	18	At this po with addi our app member pegin to commun	oint, a tional licatior of the proces icate th	checkl docun n. Mea admis s your ne nex	ist will appear nents to complete nwhile, a sions team will r application and t steps.
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Admissio	ns Progress Decision Official Notes Contact Card		Admissions Progres	Decision Official Notes	Contact Card		
Applicati	on	Welcome to your admissions progress page! Please check back frequently to view your progress throughout the admissions process.	Checklist Milestone	_	Due	Received	Welcome to your admissions progress page! Please check back frequently to view your progress throughout the admissions process.
		+ Apply Another Child	Interview Vir Transcript Please uploa	rtual ad current transcript.	2 Upload	-	+ Apply Another Child
			C English Evalu	uation	@ Start -	-	
			Math Evaluar Additional R	tion	@ Start -	-	

If you have any questions or issues during this process, reach out to us using the <u>admissions@springdaleprep.org</u> email address. A member of our team will get back to you as soon as we are able to so that we can help you join our community!